



# New Customer Application

Please e-mail your completed form to [capture@sunstudiosaustralia.com](mailto:capture@sunstudiosaustralia.com)  
or fax to 02 9641 5500.

- First time hirers must pay on pick-up with a valid credit (not debit) card
- Please bring 100 points of identification when you collect your gear (see attached)
- Credit cards incur a 2% surcharge
- A deposit may also be required
- Please allow 15 minutes for us to process your application when you collect your gear

Customer Name:		
Company Name:		
Street / PO Box:		
Suburb:		
Postcode:		
Mobile:		
Landline:		
Fax:		
ABN:		
Driver's Licence:	DOB:	
E-mail:		

PLEASE ADD ME TO MAILING LIST **YES / NO**

Credit Card Details: *This will be used as payment for your first hire*

Bank:		
Card Type:		
Card Number:		
Expiry Date:	CCV:	
Card Holder's Signature		
Date:		

	Staff Use Only:
Staff Member:	
Code Created:	
Date:	

# SUNSTUDIOS

Sun Studios Australia Pty Limited  
ABN 53 002 954 494  
42 Maddox St Alexandria NSW 2015 Australia

ph: +61 2 9641 5555  
fax: +61 2 9641 5500  
[www.sunstudiosaustralia.com](http://www.sunstudiosaustralia.com)



## Customer Identification Check

- Minimum 100 points required
- Documents used must be current, contain your full name & either, or both of, your residential address &/or date of birth.
- Original documents must be sighted by a Sun Studios Australia employee.
- Sun Studios will keep copies of your original documents
- You can only use one primary document
- At least one primary &/or secondary document must have photograph

### Primary Documents

70 Points

- Australian Passport (Current or less 2 Years Expired)
- Foreign Passport (Current)
- Birth Certificate
- Australian Birth Certificate or Extract

### Secondary Documents with a photograph

40 Points

- Current Australian Driver's Licence
- Current Foreign Driver's Licence
- Current Australian Proof of Age Card

### Secondary Documents

25 Points

- Bank/Credit card account statement issued by an Australian financial institution (less than 12 months old)
- Australian Taxation (ATO) notice letter issued to individual which shows Tax File Number (issued within last 12 months)
- Council Rates Notice (less than 12 months old)
- Utility Bill e.g. Electricity, Gas, Water, Telephone (less than 3 months old)

**Privacy Notice:** We collect your personal information to provide you with access to the product or service you are making application for. Your personal information will not be disclosed to any other party. Subject to some exceptions, permitted by law, whereby we are required to confirm your identity.

# SUNSTUDIOS

Sun Studios Australia Pty Limited  
ABN 53 002 954 494  
42 Maddox St Alexandria NSW 2015 Australia

ph: +61 2 9641 5555  
fax: +61 2 9641 5500  
www.sunstudiosaustralia.com